

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.1.5
Report Title:	Community Wellbeing Advisory Committee Minutes - 10 June 2025
Meeting Date:	Tuesday 17 June 2025
Author:	Executive Assistant to General Manager People & Place, Georgina Davies
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose


This Report seeks Council approval of the recommendations from the Community Wellbeing Advisory Committee meeting held on Tuesday, 10 June 2025.

Key messages

- Community Wellbeing is a priority for City of Palmerston and the Community Wellbeing Advisory Committee is an avenue for Council and community to maintain awareness on current issues and actions to support the community.
- The reports on Networks and updates highlighted strong wellbeing outcomes for City of Palmerston, including:
 - Community Services Network Update
 - Community Inclusion update – May
 - Library Wellbeing Events and Programs
- The Advisory Committee agenda and unconfirmed minutes are available for viewing on Council's Website.

Recommendation

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - 10 June 2025 be received and noted.

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2. THAT Council endorse the recommendations from the Community Wellbeing Advisory Committee meeting held on 10 June 2025, being:
- a. THAT the Community Wellbeing Advisory Committee provide advice and input into actions that could further strengthen the outcome of the Disability, Inclusion and Access Plan:
 - i. Terms of Reference for Committee's including information on recruitment and engaging with the community with those with disabilities.
 - ii. Vibrant Economy - Updating mailing list.
 - iii. Ensure that the city centre is accessible for the placement of tactile pavers.
 - iv. Action 5.3 should happen together with 4.2
 - b. THAT the Committee thank Gabrielle Brown for her time on the Community Wellbeing Advisory Committee.

Background

The Community Advisory Committees have been established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committees will assist Council to identify, articulate and respond appropriately to new and emerging issues.

As per the *Northern Territory Local Government Act 2019* (the Act) and the Terms of Reference, the Committees are advisory in nature with no delegated authority and are intended to inform and make recommendations to Council on Committee related issues.

Discussion

The Community Wellbeing Advisory Committee meeting was held on Tuesday, 10 June 2025 with the unconfirmed minutes provided at **Attachment 13.1.5.1**.

The Advisory Committee reviewed two (2) Receive and Note Reports, *Community Services Network Update* and *Library Wellbeing Events and Programs* and one Action Report *Community Inclusion update – May*.

Feedback on Community Inclusion

The Committee provided advice and input to support the continued implementation of the Disability, Inclusion and Access Plan, with a focus on strengthening outcomes for community members with disabilities.

Key advice included:

- Discussions focused on updates to the Terms of Reference for Committees, particularly regarding recruitment strategies and inclusive community engagement practices to ensure representation of people with disabilities.

- The Committee recommended that the mailing list be updated to improve communication and engagement across relevant networks in the Vibrant Economy Forum.
- Ensuring the appropriate placement of tactile pavers in the city centre was highlighted as a priority to support safe and independent navigation for people with vision impairments.
- It was recommended that Action 5.3 in the Disability, Inclusion and Access Plan be progressed in conjunction with Action 4.2 to ensure alignment and improve overall effectiveness.

The agenda from this meeting is available for public viewing on Council's [website](#).

Consultation and marketing

There was no consultation or marketing required during the preparation of this Report.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
6. **Governance**
Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Inclusive, Diverse and Accessible Policy Framework](#)

This report relates to the [Inclusive, Diverse & Accessible Policy Framework](#) due Council's engagement to the community in bringing people together with diverse perspectives that increase the inclusiveness, diversity and accessibility of culture, services, and operations.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



Attachments

1. 20250611 - UNCONFIRMED - Community Wellbeing Advisory Committee Minutes
- 10 June 2025 [13.1.5.1 - 7 pages]



MINUTES

COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING TUESDAY 10 JUNE 2025

The Community Wellbeing Advisory Committee Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

Minutes of Community Wellbeing Advisory Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 10 June 2025 at 5:30pm.

PRESENT

COMMITTEE MEMBERS	Councillor Lucy Morrison (Chair) Councillor Sarah Henderson Mayor Athina Pascoe-Bell Senior Sergeant Siiri-Kai Tennosaar, Northern Territory Police Representative Sheryl Sephton, Senior Community Member Veronica Matipira, Youth Community Member Representative
STAFF	Chief Executive Officer, Andrew Walsh General Manager Community, Konrad Seidl Manager Library Services, Hayley Arkinstall Minute Secretary, Georgina Davies
GALLERY	Nil

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:33pm.

3 APOLOGIES

Nil

4 AUDIO/AUDIOVISUAL CONFERENCING

4.1 Request for audio/audiovisual conferencing

Nil

4.2 Audio/Audio visual conferencing previously granted

Nil

5 DECLARATION OF INTEREST

5.1 Committee members

Nil

5.2 Staff

Nil

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: Councillor Henderson
Seconded: Sheryl Sephton

THAT the Minutes of the Community Wellbeing Advisory Committee Meeting held on 25 March 2025 pages 49 to 54 be confirmed.

CARRIED (6/0) - CWAC10/93 – 10/06/2025

6.2 Business arising from previous meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

Nil

8.2 Moving open items into confidential

Nil

8.3 Confidential items

Nil

Initials: _____

9 OFFICER REPORTS

9.1 Action reports

9.1.1 Community Inclusion Update - May 2025

Moved: Sheryl Sephton
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Community Inclusion Update - May 2025 be received and noted.
2. THAT the Community Wellbeing Advisory Committee provide advice and input into actions that could further strengthen the outcome of the Disability, Inclusion and Access Plan:
 - a. Terms of Reference for Committee's including information on recruitment and engaging with the community with those with disabilities.
 - b. Vibrant Economy - Updating mailing list.
 - c. Ensure that the city centre is accessible for the placement of tactile pavers.
 - d. Action 5.3 should happen together with 4.2.

CARRIED (6/0) - CWAC10/94 - 10/06/2025

9.2 Receive and note reports

9.2.1 Community Services Network Update

Moved: Siiri Tennosaar
Seconded: Sheryl Sephton

THAT Report entitled Community Services Network Update be received and noted.

CARRIED (6/0) - CWAC10/95 - 10/06/2025

9.2.2 Library Wellbeing Events and Programs

Moved: Mayor Pascoe-Bell
Seconded: Veronica Matipira

THAT Report entitled Library Wellbeing Events and Programs be received and noted.

CARRIED (6/0) - CWAC10/96 - 10/06/2025

Initials:

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

11.1 Gabrielle Brown - Resignation from Department of Children and Families

Moved: Veronica Matipira
Seconded: Councillor Henderson

1. THAT the Committee notes Gabrielle Brown has resigned from her position at Northern Territory Government, Department of Children and Families and due to the upcoming election, the position will not be replaced.
2. THAT the Committee thank Gabrielle Brown for her time on the Community Wellbeing Advisory Committee.

CARRIED (6/0) - CWAC10/97 - 10/06/2025

12 NEXT COMMITTEE MEETING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the next Community Wellbeing Advisory Committee Meeting of Council be scheduled following the 2025 Local Government Election and Declaration of the Poll.

CARRIED (6/0) - CWAC10/98 - 10/06/2025

Initials: _____

13 CLOSURE OF MEETING

Moved: Mayor Pascoe-Bell

Seconded: Sheryl Sephton

THAT the meeting of the Community Wellbeing Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 10 June 2025 closed at 5:59pm.

CARRIED (6/0) - CWAC10/99 - 10/06/2025

The Chair declared the meeting closed at 5:59pm.

Chair

Print Name

Date

Initials: